

The Mid-Ohio Educational Service Center Board of Governors met in regular session on Tuesday, August 12, 2014 at 6:00 p.m. at the MOESC Richland County Office.

1. Call to Order
President Leader called the August meeting to order.
2. Roll Call
Treasurer Earnest called the roll.
Present: Dixon, Koons, Leader, McFarland, Stock, Theaker
Absent: Hope
3. Pledge of Allegiance
4. Recognition of Guests
 - A. Lisa Cook – Director of Human Resources
 - B. Adrienne Randall – Director of Student Services
 - C. Cheryl Cronbaugh – Director of Education
5. Approval of Minutes
The President called for a motion to approve:
Motion by Mr. Koons, seconded by Mr. Stock, to approve the July 8, 2014 regular meeting minutes.
Vote: Six yeas
Mr. Hope absent
6. Approval of Adjustments/Adoption of the Agenda and Addendum
Motion by Mrs. Dixon, seconded by Mr. Koons to adopt the agenda and addendum
Vote: Six yeas
Mr. Hope absent
7. Reports
 - A. Board Members
 - B. Superintendent
 - 1) Director of Operations – Job Description
 - 2) Human Resources Staffing Report – Lisa Cook
 - 3) Assistant Director of Alternative Programs – open discussion
(FIRST/Abraxas/Preschool/WIA/Futures/Goal)
8. Executive Session
Motion by Ms. McFarland, seconded by Mrs. Theaker that the Board go into Executive Session at 7:15 p.m. for the purpose of considering the employment of a public employee or official.
Vote: Six yeas
Mr. Hope absent

9. Return from Executive Session

The board reconvened into Regular Session at 8:16 p.m. with six members present.
Mr. Hope absent

- A. Mark Stock announced that he is relocating out of Mid-Ohio territory as of 8/31/14. Board President Leader indicated that interested candidates should submit a resume/letter of interest to Superintendent Linda T. Keller no later than 9/4/14. Copies will be distributed in board member packets for consideration at the September 9th board meeting.
- B. Upon motion by Mr. Stock and second by Mr. Koons, the board approved the amendment to the Treasurer contract (attachment) for Lorraine Earnest.
Vote: Six yeas
Mr. Hope absent

10. Financial Reports

That the Board approve the:

- A. June 2014 Financial Report

Motion by Mrs. Theaker and second by Ms. McFarland to approve the financial report.
Vote: Six yeas
Mr. Hope absent

SUPERINTENDENT RECOMMENDATIONS:

11. Operational Action

- A. Official Call to OSBA Annual Meeting

The Official Call to the OSBA Annual Meeting at the Capital Conference on November 10, 2014 has been received. The Board of Governors will need to appoint an official delegate and an alternate to the Annual Meeting.

Delegate Mary Dixon Alternate Bill Hope

- B. Richland County Children's Auxiliary Lease (RCCA)

That the Board approve the lease between Mid-Ohio ESC and the Richland County Children's Auxiliary (RCCA) for "The New Store" at \$2,158 per month, effective September 1, 2014 through August 31, 2015.

- C. Preschool Handbooks

That the Board approve the Preschool Family Handbooks for Plymouth-Shiloh, Richland, Shelby, Itinerant Teacher Services for the 2014-2015 school year.

11. Operational Action (Con't)

D. Adoption of Board Policy

It is recommended that the Governing Board review the following policies:

<u>Policy #</u>	<u>Title</u>	<u>New/Revised</u>
7510	Use of Educational Service Center Facilities	Revised

E. Substitute Teacher List

That the Board approve the Substitute Teacher List for the 2014-2015 school year.

F. Shelby Church of the Nazarene

That the Board approve the amended lease between Mid-Ohio ESC and the Shelby Church of the Nazarene at \$2,450.27 per month effective September 1, 2014 through the original duration of the lease on June 30, 2015.

G. Shelby City Schools Lease Agreement

That the Board approve the lease between Shelby City Schools and Mid-Ohio ESC at \$650 per month effective from August 20, 2014 through June 30, 2015.

H. TANF Summer Youth Program

That the Board approve the amended Subaward Agreement #640-14 for TANF Summer Youth Services between the Richland County Job and Family Services and the Mid-Ohio ESC, to the amount of \$400,000 effective August 2014 through original duration of contract on October 31, 2014.

I. NCOCC Service Level Agreement and Contract

That the Board approve the Service Level Agreement and Contract between the North Central Ohio Computer Cooperative (NCOCC) and Mid-Ohio ESC for FY2015.

J. Agreement with Renhill Group

That the Board approve the Agreement for Client Service between Renhill Group and the Mid-Ohio Educational Service Center, to provide employment services, effective August 1, 2014 – July 31, 2015.

K. Agreement for Service – Highland Local School District

That the Board approve the agreement with Highland Local School District for Mid-Ohio ESC to purchase Educational Consultant Services from Amber Clay-Mowry for 2014-2015, not to exceed 10 days.

L. Agreement for Service – Highland Local School District

That the Board approve the agreement with Highland Local School District for Mid-Ohio ESC to purchase Educational Consultant Services from Luke Burton for 2014-2015, not to exceed 10 days.

11. Operational Action (Con't)

- M. Agreement for Service – Shelby City Schools
That the Board approve the agreement with Shelby City School District for Mid-Ohio ESC to provide Title I services for the 2014-2015 school year.
- N. Agreement for Service – St. Peters Schools
That the Board approve the agreement to provide Occupational Therapy Services to St. Peter's schools up to 12 hours per week for the 2014-2015 school year.
- O. Agreement for Service – Richland Academy School of Excellence
That the Board approve the agreement with Richland Academy School of Excellence for Mid-Ohio ESC to provide School Psychology Services for the 2014-2015 school year on an as-needed basis.
- P. Agreement for Service – Richland Academy School of Excellence
That the Board approve the agreement with Richland Academy School of Excellence for Mid-Ohio ESC to provide Occupational Therapy Services and Physical Therapy Services for 2014-2015 school year.
- Q. Agreement for Service – Goal Digital Academy
That the Board approve the agreement with Mid-Ohio ESC and Goal Digital Academy to provide Treasurer, Payroll and Technology Support for the 2014-2015 school year.
- R. Purchased Service Contracts
That the Board approve the following purchased service contracts:
On Behalf of Mid-Ohio ESC:
- 1) Paul Smith - \$60/hr. not to exceed 10 days/80 hours to provide consulting services for business management for the 2014-2015 year
 - 2) Paul Smith – for 11 days/84 hours of services rendered 2013-2014 in the amount of \$5,040 as invoiced
 - 3) McGown & Markling Co., LPA - \$500 and mileage – Dr. Susan Clark, as presenter for Paraprofessional Training on August 12, 2014 at Highland Local Schools and August 18, 2014 at Mid-Ohio ESC
 - 4) Medina County ESC - \$526.53 (all inclusive of expenses) - Rachel Krauss as presenter for Paraprofessional Training on August 12, 2014 at Highland Local Schools and August 18, 2014 at Mid-Ohio ESC
 - 5) Carol Burton - \$300 (all inclusive of expenses) Carol Burton as presenter for the Paraprofessional Training on August 12, 2014 at Highland Local Schools and August 18, 2014 at Mid-Ohio ESC
 - 6) Nel Yingling - \$500 (all inclusive of expenses) Nel Yingling as presenter for Paraprofessional Training on August 12, 2014 at Highland Local Schools and August 18, 2014 at Mid-Ohio ESC
 - 7) Harper & Co. Communications – \$3,000 per month - to provide marketing and communication services from September 1, 2014 to August 31, 2015
 - 8) Harper & Co. Communications – \$9,000 for contract period - to provide graphic design services from September 1, 2014 to August 31, 2015.

11. Operational Action (Con't)

Purchase Service Contracts (Con't)

- 9) Carrie Wood – Up to \$2,500 (all inclusive of expenses) – Presenter for 5 book Studies Related to Reading Literacy at \$500/study
- 10) Delores Bluntschly – Up to \$1,000 (all inclusive of expenses) – Presenter for 2 Book Studies related to math at \$500/study
- 11) Ashland City Schools - \$300/day - Tammy Webb to provide up to eight (8) of OTES Training July 1, 2014 – June 30 2015
- 12) Stephen Cillo- \$300/day – To provide up to eight (8) days of OTES Training July 1, 2014 - June 30, 2015
- 13) Amy Miller – \$62/hr – For Occupational Therapy services for the 2014-2015 school year for Shelby and Richland Mid-Ohio preschools

S. Purchase of Binding Machine for Print Shop

That the Board authorize the contract for purchase of Binding Machine from Coverbind Corporation at a cost not to exceed \$7,500.

T. Treasurer Search – Galion City Schools

That the Board approve the contract for Mid-Ohio ESC to provide Treasurer Search services for the Galion City School District for a fee of \$2,000.

U. Job Description

That the Board approve the following new job description:

1) Director of Operations

V. Mid-Ohio ESC Certified Employee Handbook

That the Board approve the Mid-Ohio ESC Certified Employee Handbook, effective September 1, 2014.

W. Mid-Ohio ESC Classified Employee Handbook

That the Board approve the Mid-Ohio ESC Classified Employee Handbook, effective September 1, 2014.

X. Donations

That the Board accept the following donations for door prizes for the Administrative Conference:

- | | |
|------------------------|------------------------------|
| • Oaktree Golf Club | Golf Package |
| • Shelby Country Club | 2 Rounds of Golf |
| • Golf Club of Bucyrus | Free Round of Golf |
| • Woods at Possum Run | 18 Hole Round of Golf w/cart |
| • Shelby Wine Vault | Gift Certificate |

Motion by Mr. Stock, seconded by Mrs. Dixon to approve the Operation Action items.

Vote: Six yeas

Mr. Hope absent

12. Client District Contract – Resolution #08-2014-12

That the Board approve the following client district contract with Mid-Ohio ESC for the 2014-2015 school year:

Richland County
Lucas Local

Motion by Mrs. Dixon, seconded by Mr. Stock to approve the Client District Contract

Vote: Six yeas

Mr. Hope absent

13. Non-Client District Contract – Resolution #08-2014-13

That the Board approve the following non-client district contract with Mid-Ohio ESC for the 2014-2015 school year:

Richland County
Goal Digital Academy

Motion by Ms. McFarland, seconded by Mr. Koons to approve the Non-Client District Contract.

Vote: Six yeas

Mr. Hope absent

14. Other Business

That the Board approve stipends in the amount of \$400 each for the 2014 Summer Tech Interns:

Kyle Newmyer
Alex Blunk

Motion by Ms. McFarland, seconded by Mrs. Dixon to approve the two \$400 Stipends.

Vote: Six yeas

Mr. Hope absent

15. Personnel Action

A. Employment Contracts – 2014-2015

That the following personnel contracts be approved effective with the 2014-2015 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrative</u>			
Trudi Marrapodi	Preschool Psychologist	1 year	204 days
Jim Smith	Educational Consultant	1 year	86 days
Greg Vanhorn	RttT Urban Regional Specialist	1 year	183 days Sept. 24, 2014 – June 30, 2015
Donna Huber	RttT Student Growth Measure Specialist	1 year	183 days Sept. 24, 2014 – June 30, 2015
Sandra Sanderson	RttT Regional Formative Instructional Specialist	1 year	188 days Sept. 24, 2014 – June 30, 2015
Amy Piacentino	RttT Regional Specialist	1 year	192 days Sept. 24, 2014 – June 30, 2015
<u>Limited Teaching</u>			
Leslie Starr	Speech/Language Pathologist	1 year	194 days
Lynn Kneile	Speech/Language Pathologist	1 year	194 days
Michelle Vance	Gifted Teacher	1 year	184 days
Susie Cooper	Gifted Coordinator	1 year	97 days
<u>Individual Service</u>			
Jan Weirich	Speech Language Pathologist	1 year	as needed basis
Bridgette Williams	Title I Teacher	1 year	184 days
Virginia Kuck	School Psychologist	1 year	as needed basis
Deb Reidy	Educational Support RE Mentor Support	1 year	up to 40 days
Becky Diamond	Goal Payroll	1 year	120 days
Stephen Earnest	Goal Treasurer	1 year	120 days
Randy Hamrick	Goal Technology Support	1 year	as needed basis

B. Resignations

That the Board approve the following resignations:

- 1) Janel Calderone – School Psychologist – effective at the end of the day on July 31, 2014.
- 3) Julie Sloan – Intervention Specialist – effective at the end of the 2013-2014 contract year

15. Personnel Action (Con't.)

C. Supplemental Contracts – 2014-2015

That the Board approve the following supplemental contracts:

- 1) Laura Mack - \$5,000 – Fiscal Support for WIA Grant, effective July 1, 2014 – June 30, 2015
- 2) Christine Rogers – \$4,500 - Preschool Site Manager for 2014-2015
- 3) Christine Rogers – \$289.43/day - Transitioning with previous Preschool Coordinator not to exceed 16 hours
- 4) Sandy Nelson – \$177.18/day - For purposes of Administrative Assistant support not to exceed eight (8) days
- 5) The following to serve on the Mid-Ohio ESC LPDC Committee:
Michelle Patrick, Chair - \$1500; Kathryn Kleman, Vice-Chair - \$1500;
Abby Carr - \$500; Christine Rogers - \$500; Lisa Cook - \$500

D. Amended Contract – 2013-2014

That the Board approves the following amended contract:

- 1) Evadyne Troyer – Increase days from 144 to 145 for 2013-2014 contract year.

E. Amended Contract -2014-2015

That the Board approves the following amended contract:

- 1) Evadyne Troyer – Change wording on contract from 144 days to “not to exceed 1000 hours for 2014-2015 contract year.”

F. Rescind Contracts

That the Board rescind the following contracts that were approved at the May 13 and July 8, 2014 Board Meetings:

Janel Calderone – School Psychologist
Cristina Pawsey – Psychologist Assistant

G. Reduction in Force – Recall – Classified

The following classified staff is being recalled from reduction in force due to program need effective with 2014-2015 contract year:

Cristina Pawsey – Psychologist Assistant – 192 days
Shannon Landin – Physical Therapy Assistant – 198 days

H. Partial Reduction in Force – Recall – Classified

The following classified staff is being recalled from partial reduction in force due to program need effective with 2014-2015 contract year.

Marcia Biglin – Physical Therapy Assistant – 193 days

15. Personnel Action (Con't.)

I. Vacation Day Carryover

That the Board approve the carryover of vacation days for the following 12-month employee maintaining a balance at the end of the 2013-2014 contract year:

Linda T. Keller – 7.5 days

J. Family Medical Leave

That the Board approve the following Family Medical Leave request:

- 1) Tabitha Hancock - requesting leave under the Family and Medical Leave Act effective 8/19/14 - not to exceed 12 weeks.

Motion by Ms. McFarland, seconded by Mrs. Dixon to approve the Personnel Action items. (excluding 15.B(2) and 15.C(6))

Vote: Six yeas

Mr. Hope absent

15. Personnel Action

B. Resignations

- 2) Rob McQuate – Principal – effective at the end of the day on September 5, 2014.

C. Supplemental Contracts – 2014-2014

- 6) Rob McQuate - \$45.22/hr – Consulting services to support transition of leadership at FIRST Program and Abraxas up to and not to exceed 80 hours effective from September 8, 2014 – November 10, 2014.

Motion by Mr. Stock, seconded by Mr. Koons to approve the Personnel Action items.

(Excluding 15.B (2) and 15.C (6))

Vote: Four yeas – Dixon, Koons, Leader, Theaker

Two no – McFarland, Stock

16. Adjournment

Motion by Mr. Koons, seconded by Mr. Stock to adjourn. Vote: Six yeas – Mr Hope absent. The President declared the meeting adjourned at 8:46 p.m. The next regular Board Meeting will be held on September 9, 2014 at 6:00 p.m. at the Mid-Ohio Education Service Center.

President

Treasurer